

# **MINUTES**

## **STATEWIDE INDEPENDENT LIVING COUNCIL**

### **EXECUTIVE COMMITTEE MEETING**

**August 12, 2011 1:00 PM – 3:00 PM**

**20 Nobert Street, Warren, RI 02885**

**Members Present: Rick Costa, Secretary; Liz Graves, Chairperson; Anna Liebenow, Membership/Nominating Committee, NAC Co-Chair; Barbara Rozul, Treasurer; Heidi Showstead, 1st Vice Chair; Mary Wambach, NAC Co-Chair.**

**Staff Present: Camille Pansa, Administrator; Lisel Rockwood, Assistant to the Administrator.**

**Interpreter: Dona Lombardi**

**1. Evaluation of the Administrator: The committee met privately to discuss and complete Camille Pansa's evaluation. Liz Graves will meet with Camille to review the results and recommendations of the evaluation.**

**2. Minutes of July 6: previously sent. A motion was made by Heidi Showstead and seconded by Rick Costa to accept the minutes as written. Vote passed unanimously.**

**3. Review September 2011 calendar: The September scheduled meetings are as follows: Executive Committee – Wednesday, September 7th, 1:00 p.m. – 3:00 p.m.; Needs Assessment Committee – Wednesday, September 14th, 1:00 p.m. – 3:00 p.m.; Finance Committee (if needed) – Wednesday, September 21st, 1:30 p.m. – 3:00**

**p.m.; Annual Council Meeting – Wednesday, September 28th, 1:00 – 3:00 p.m. at PARI Independent Living Center.**

**4. Needs Assessment for SILC's Teleconference: A motion was made by Heidi Showstead and seconded by Rick Costa to approve the funds to participate in a weekly five part teleconference beginning on August 22nd. All Council Members will be invited to participate.**

**5. ADA Celebration: Mary Wambach reviewed the ADA Celebration and thanked all who participated. Committee Members praised Mary for spearheading the event, stating that it would not have taken place without her dedicated commitment.**

**6. Annual Meeting: The meeting will be held at PARI Independent Living Center in Pawtucket. A discussion was held concerning the educational presentation, types of awards and possible award recipients, slate of officers, new member nominations, and luncheon menu.**

**7. GCD Public Forums: A majority of the committee members attended the forums. Heidi Showstead stated that the Warwick forum had over 100 attendees. Some of the major concerns were: transportation, cuts in SSI benefits, and cuts to Medicaid and Medicare. Mary Wambach stated that the Disability Law Office was conducting a survey and she urged all to participate.**

**8. ADA Federal Update: Camille Pansa reported that the new regulations were issued in the ADA Amendment Act this past March and the definition of a disability is much broader.**

**9. Chairperson's report: no report given.**

**10. Finance Committee Report: previously sent. Barbara Rozul reported that the new automatic door opener will be installed on Monday, August 15th. All budgeted line items are in line with projections. The 4th quarter resource funds have been received.**

**11. Needs Assessment Committee report: previously sent. Mary Wambach reported that the Needs Assessment survey is in the process of being translated by language and graphic professionals.**

**12. Membership/Nominating Committee report: No additional report given. All items were addressed in previous discussions.**

**13. State Plan Committee report: Liz Graves stated the first 704 Report meeting will be in the fall and now would be a good time for Council members who have attended non-RISILC forums, meetings, or conferences, to email staff so the information can be included in the annual 704 Report.**

**14. Old Business/new business: It was announced that Corliss is having a 5K walk and sponsorships would be appreciated. Heidi Showstead stated that she was very pleased with the Youth Leadership Forum Mentor Luncheon. A new monthly reimbursement sheet has been created and will be used beginning September 1st.**

**Rick Costa  
Secretary**